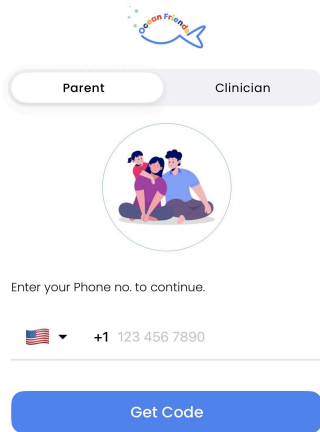


Ocean Friends Parent Information Sheet

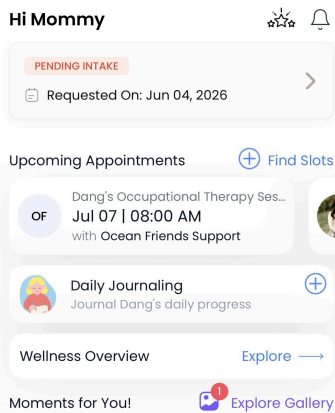
Download the App called “Ocean Friends” through the App Store or Google Play.



Once you have the App downloaded, login with your phone number as a “parent”. Click “Get Code” to enter in a verification code sent to your phone number.

Each parent will have access to their child's profile as long as we have received both numbers in the intake paperwork.

Home Page - you'll see a notification for any “pending intake” forms that our office is missing.



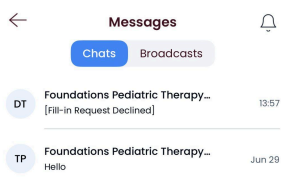
“Upcoming Appointments” will show a list of all of your appointments.

“+Find Slots” will allow you to search our schedule for any openings for PT, OT, ST.

“Daily Journaling” will allow you to quickly input any thoughts about your child for your child's therapist to review. Think of this as an easier way of emailing your child's therapist.

“Moments for You!” This is where therapists can easily upload any photos or videos taken during the session.

Messages Page - Toggle to the next tab at the bottom of the screen. It is very easy to communicate with the front office team and clinician team through this tab.



Our front office team will start notifying you via this App of any scheduling changes.

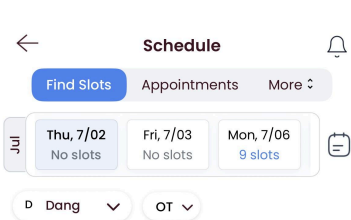
If we have any important clinic wide announcements, you'll find them under the “Broadcasts” tab.

Calendar Page - Toggle to the next tab at the bottom of the screen.



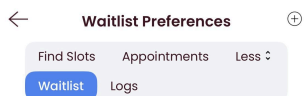
You will see all upcoming appointments here. You'll have the ability to check in and cancel appointments.

You'll also be able to download a school excuse note after your child's visit.

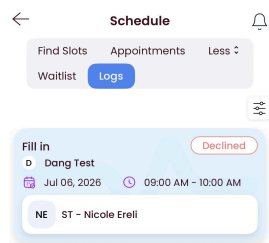


At the top of the **Calendar Tab**, you'll see a button for "Find Slots". You can toggle between therapists and different services (OT, PT, ST) by using the drop down arrows.

Once you find a slot that you're interested in, click "request". It will notify our front office time to approve or deny this request and we'll send you an update via text.

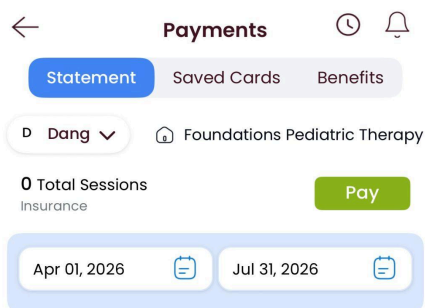


If you click "More" at the top of the **Calendar Tab**, it'll show you two additional options. Waitlist allows you to input your preference for a desired time slot. Once this slot becomes available, our system will notify you automatically.



"Logs" shows you a list of appointments that were requested and if they were approved or denied and any past appointments.

\$ Tab - Toggle to the next tab at the bottom of the screen. This is where you can find your invoices.



We automatically process your card on file at the beginning of your child's session.

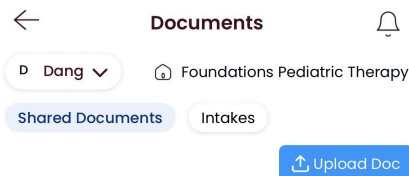
If you prefer to remit payment manually, please notify the front office. You'll be able to remit payment through the "Pay" button on this tab.

You will be able to download superbills if we're not already submitting claims to insurance on your behalf. You will also be able to see what we billed to insurance.

You will also be able to change your payment information here under "Saved Cards".

At the beginning of each month, we automatically verify your insurance benefits information and you can find that under "Benefits".

Notebook Tab - toggle to the next tab at the bottom of the screen. This is where you can find your child's evaluation and progress reports.



If your child receives an evaluation from another medical professional or reports from schools/teachers, you can upload those documents here.